



Bastion PAC Minutes

Date: September 21, 2021 (gymnasium)

In attendance: Sylvia M., Melodie S., Tiffany L., Katy M., Keri M., Lindsey P., Melissa M., Larissa I., Melissa W., Astrid V., Winnie C., Terry W., Dustin S., Jessica B., Melanie P., Allison D., Joel M., Laura J., Shannon M.

1. Welcome and Introductions

- Meeting called to order at 6:35 pm
- Sylvia welcomed everyone to the meeting and gave a brief overview of what PAC does; quick round table of the room as everyone introduced themselves

2. Previous Minutes

- Adjustment required to attendance to add Melanie Penner
- Motion to adopt: Keri M. Seconded: Allison D.

3. Treasurer's Report

- Melodie began with a review of the final report for the 2020-2021 school year - see attached
- Noted that in the last meeting it was discussed of a possible hot lunch discrepancy - it was determined that due to the number of student credits to start the year (from the last few months of spring 2020) it appeared to have caused a shortfall. Money was still made for hot lunch last year.
- Classroom equipment was for the purchase of several years' worth of grade 5 graduation pens

4. Budget Proposal

- Melodie reviewed the proposed budget for the 2021-2022 school year - see attached
- All question marks refer to items that could potentially happen this year, while the winter festival and one-to-one reading are crossed off
- Cross country skis are being reduced to \$1000 as the school will only need to do repairs or some minor additions

- The dishwasher budget is increased to \$2000 to allow for the cost of the plumbing necessary for its installation
- Shannon M. our music teacher presented a budget request regarding this year's submission for the CBC music challenge
 - She would like to take the participating students downtown to film the song under the treble clef with a drone and proper recording equipment - filming would also occur in the classroom as students write letters to local musicians to ask for their participation
 - Shannon has asked both Askews and the City of Salmon Arm for any funding they might provide
 - The quote provided by Single Shot is \$4900
 - After some discussion regarding what PAC could provide for assistance, Keri M. proposed we add a separate line item to the budget and Melodie felt that \$3000 was reasonable at this time to support whatever funds Shannon receives from other sources
- Melissa W. motioned to approve the budget proposal including the above-mentioned changes; this was seconded by Larissa A. Vote of room is all in favor, no opposed.

5. Administration Report - see attached report

- It's been a very successful start to the school year - Laura added that it is so nice to have normal recesses without co-horts and have parents on the school grounds and connecting again
- Kindergarten had its first full day today - they have their own morning recess and then designated area of the green playground at lunch break to allow them to adjust to playing with bigger kids in the yard
- Volleyball has started up at the lunch hour - girls on Tuesdays and boys on Thursdays
- Upcoming events: Orange Shirt Day is Sept 29th, Terry Fox run is Oct 6th and French book fair is returning to the library Oct 12-14th
- Interim reports will be going out in October - these will likely be in paper form and mostly about social and behavioral progress in class; November will have goal setting meetings
- English program is full; students are being referred to South Broadview with option to stay there or register at Bastion at the end of the school year
- Keri asked if the sensory/movement path was complete - Laura advised that yes, it was just waxed and ready to go.

- Laura advised that the Breakfast Program is short volunteers - parents are needed from 7:30-8:30am for prep and clean up - call for volunteers will be posted on PAC facebook page

6. Hot Lunch - Katy M.

- Katy suggests the 2nd Thursday of each month with exception of November which will be on the 10th (Wednesday)
- Option available to buy large pizzas and sell by the slice for staff
- Demilles has increased the cost of their bag to \$2.75 while Panago remains at \$3.50, putting our cost at \$6.25 per lunch now
- Volunteers are needed to help distribute pizzas (10:45am-12pm)
- There are 3 students that we will sponsor for their lunches this year
- Decision made to charge \$7.25/lunch, with PAC making \$1.00 for each sold

7. Fundraising - Allison D.

- Cheque writing campaign to go out in beginning of October; poinsettia order forms to go out mid-October for delivery in December; Purdy's in spring for Easter
- If we need extra funds, we could look at doing a silent auction without carnival - to re-visit in spring

8. New Business

- Decision on future meetings - will be held 3rd Monday of the month
- Facebook question: can we do a live feed of the meeting? Joel said that hybrid meetings are difficult - suggested that most schools are moving to on-line meetings in October. We will do the next two meetings via Teams and aim to meet again in person in January 2022
- Sylvia asked if anyone had any interest in either Secretary or Co-Chair so Tiffany doesn't need to do both. After an explanation of both roles there was no interest, so no changes to executive.

Motion to adjourn meeting at 8:08pm

Next Meeting: Monday, October 18 - 6:30pm via Teams