



école élémentaire • elementary school

School District No. 83 (North Okanagan-Shuswap)

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## Return to In-class Learning

In order to do our best at creating a safe, healthy learning and working environment, Bastion Elementary's Health & Safety Committee has developed the following plan for families and students.

### Morning Procedures:

1. Prior to coming to school, parents will need to ensure their children are feeling well. We cannot risk having children who are unwell enter the building. Please determine if your child has a fever/chills, cough, difficulty breathing, stuffed or runny nose, sore throat, headache, muscle aches, unusual fatigue or loss of appetite.
2. Students should ensure they have their lunch and one or two water bottles, as well as their supplies in their backpack. Please keep all toys or stuffies at home.
3. Our goal is to have a staggered student drop-off, to minimize the number of people arriving at once. Students with last names starting with:
  - A-H to be dropped off or arrive between 7:40 - 7:50
  - I-Q to be dropped off or arrive between 7:50 - 8:00
  - R-Z to be dropped off or arrive between 8:00 - 8:10
4. Parents walking their children should say good-bye to their children at the gates (front or back of school) and children should walk onto school grounds by themselves. Our goal is to work towards minimizing the number of adults on the school grounds.
5. Students can put their backpacks on their class line-up markings, then stay in line or go find their friends. Teachers will place these marking on the concrete/asphalt, using sidewalk chalk or cones.
6. At the 8:03 bell, students line-up on markings.
7. Teachers (and available CEAs) will greet each child at their classroom door. The teacher or CEA will do a Health Check by asking the students similar questions that parents should be asking at home (refer to bullet 1).
8. When a student "passes" the Health Check, he/she enters the room one at a time, the child walks to the classroom sink and washes hands. The student then goes to his/her desk.

9. Student who are late will check-in at the main office and complete a Health Check before going to class. Classroom exterior doors will be closed.
10. In the classrooms, teachers will have independent supplies for students, if students were unable to bring their supplies from home.

### **Recess**

11. Students will wash hands before going outside. Teachers to monitor.
12. Teachers pair up and determine when they will be going outside. Teachers go to a specific area of the school grounds (so all students can be seen). Teachers then take turns going for a break and supervising.
13. When Recess is finished, similar to the morning routine, students line-up on markings outside classroom door. Teacher invites students in to wash hands and go to desk.

### **Lunch**

14. Students wash hands before eating. Teachers to monitor.
15. Staggered Lunch. The following classes will eat at 11:15:
  - Mitchell/Kehl, MacDermott, Dollack, Cote, Candy, Williams, Reid, Ollinger, Mueller. They will go outside to play at 11:30 - 12:00.
16. Staggered Lunch. The following divisions will eat at 11:45:
  - Van Varseveld, Nadine, Bartsch, Isaac, Jesse/Heather, Smith, Genevieve/White, Valerie. They will go outside to play at 12:00 - 12:30.
17. Student should be bringing Lunch items/containers that can be opened independently to reduce the need for other students or adults handling the items/containers.
18. We are implementing “Pack It In... Pack It Out” , with regards to lunch waste. To reduce the amount of garbage that will be in garbage cans or tossed in recycling/compost bins, we would like students to take home any waste they produce from their school lunches. “Pack It In... Pack It Out” will lower the risk to our custodians who need to handle garbage/compost that may have been in students’ mouths or touched with hands that have come in contact with mouths.
19. LHS and student lunch monitors will monitor hand washing, before students go outside.
20. Desks sanitized by custodian while students are outside.
21. Two Lunch Hour Supervisors will be outside with each division group. Areas students can go will be determined.
22. Exterior classroom doors should be locked during outside play times. Students should only be accessing the school, with permission from their teacher or LHS, through the main door. Prior to students entering building, there will be a system for the students to use hand sanitizer.

23. At the end of Lunch play time, similar to morning routine, students line-up at markings after Lunch. Teacher invites students in to wash hands and go to desk.

### **Dismissal**

24. Staff will be asked to park in the church parking lot, so the parking lot is available for parents to park and walk to collect their children.
25. Our goal is to have a staggered student pick-up at the end of the day, to minimize the number of people departing at once. Students with last names starting with:
- A-H to be picked up between 1:45 - 1:55
  - I-Q to be picked up between 1:55 - 2:05
  - R-Z to be pick-ed up between 2:05 - 2:15
26. Parents park and meet children at designated area, to be determined by teacher (eg. classroom or area on the school grounds). Parent gets child and immediately goes to their vehicle and head home.
27. All students riding bus, walking, biking, will be dismissed at 2:05 and will go directly home.
28. Playground will be closed at the end of the day, starting at 1:45. Will reopen at 2:25 when daycare buses leave. We would like to reduce the number of families remaining on school grounds while students are being pick-up and heading home.

### **Hand Washing Procedures**

To promote the healthy habit of hand-washing, the students will be coached to wash their hands...

- When they arrive at school and before they go home;
- Before and after eating;
- After using the toilet;
- After sneezing or coughing into hands or a tissue;
- Whenever hands are visibly dirty;
- When moving between different learning environments.

### **Important Notes:**

- Parents and community members will not be able to access the school. If you need to connect with your child, please contact the main office (250.832.3741) and we can arrange to have your child meet you and the front doors. If parents and community members need to talk to someone at the office, please call first and inquire over the phone or make an appointment to meet with Mr. Menzies or Mme Jegues.
- There will be two custodians at the school during the day. One custodian will work from 7:30 am to 4:00 pm and the second custodian will work from 11:30 am - 7:00 pm. Custodians will be

- cleaning the building during the day, focusing on disinfecting hard surfaces and washrooms.
- Items that are hard to disinfect (eg. board games, puzzles, etc) will be put away. Teachers will be creative in the types of center and play activities the students do. Many teachers will provide students with individual lego sets, play-dough, figurines, etc.) to play with during play-based learning. These items, as well as school supplies will not be shared.
  - Masks and gloves are not required. Parent may choose to have their child(ren) wear a mask or gloves. If a staff member is working with a student, in close proximity and physical distancing cannot be avoided, we may contact the student's parents to discuss the possibility of the student and/or staff member wearing a mask.
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- Student washrooms will have a limit of 2 students at a time. Students may have to wait until another student leaves the washroom. There will be designated waiting spots outside the washrooms.
  - Students travelling through the hallways will be asked to walk on the right-hand side of the hallways, following the path of arrows on the floor.
  - Please keep in mind, we will be learning as we go. Some safety measures may be eliminated if they are not useful and some safety measure may be added if need be.

**We appreciate that all of our school's families will work with us to promote a safe and healthy environment for our students and staff members.**

**Thank you very much!!**